Record of Proceedings
September 1, 2026

Council Present: Mark Bovey, Jackie Robinson, Shandrie Stigum

Council Absent: David Osburn

Mayor: Levi Bovey

Employees Present: Laysn Berry, Clerk/Treasurer; Sam Christiansen, Maintenance Supervisor

Visitors Present: Joe Wrenfrow, Robert Simmons, Simmons Sanitation; Katina Anderson; Cody Hix; Dusty Thomason; LaLisa Thomason

Call to Order:
Mayor Levi Bovey presided over the meeting and called the meeting to order.

Approval of Minutes:
The August 4, 2026, and August 27, 2026, Council meeting minutes were presented for approval. Mark made a motion to approve the minutes as presented. Jackie seconded the motion. All in favor. Motion carried.

Special Use Permit – Public Hearing:
Mark made a motion to open the public hearing for the Special Use Permit: Shandrie seconded the motion. All in favor. Motion carried.

Discussion was held regarding the Special Use Permit, including the lease agreement, building permits, and HVAC and electrical licensing. Mark asked what the plans were for the larger area of the building. It was stated that the proposed use would include a laundromat and a small convenience store. Cody explained that a firewall was installed in place of a fire door, as requested by the Building Inspector.

Jackie made a motion to close the public hearing. Shandrie seconded the motion. All in favor. Motion carried.

Shandrie made a motion to approve the Special Use Permit contingent upon approval of the required inspections by Kile Allen, Building Inspector. Mark seconded the motion. All in favor. Motion carried.

Ordinance No. 458 – Public Hearing:
Jackie made a motion to open the public hearing for Ordinance No. 458. Shandrie seconded the motion.

Shandrie made a motion to amend the agenda to include the Simmons Sanitation Agreement. Jackie seconded the motion.

Simmons Sanitation Agreement:
Discussion was held regarding the finalization of the Simmons Sanitation Agreement. The City is awaiting the final agreement from the City Attorney and Simmons Sanitation's attorney. Once all requested information has been received and incorporated, a finalized agreement will be provided.

The Council discussed the following items to be included in the final agreement:

- **Term:** The agreement will have an initial term of 10 years, ending in 2036. If the City does not provide written notice to Simmons Sanitation at least 90 days prior to the agreement's expiration date stating that the City does not wish to renew, the agreement will automatically renew for an additional five-year term. If the City provides the required written notice, the agreement will end at the expiration of the initial 10-year term in 2036.
- **Billing:** The total amount charged to residents for residential garbage service will be $20.00. Of the amount collected from residents, 95% will be paid to Simmons Sanitation and 5% will be retained by the City for administrative and other expenses.
- **Reporting:** Simmons Sanitation will provide reports to the City as requested and will also provide a monthly report.

The Council did not want Simmons Sanitation to have to return to another Council meeting once the final agreement was completed. Jackie made a motion to approve the Simmons Sanitation Agreement contingent upon completion and finalization of the agreement by the City Attorney and Simmons Sanitation's attorney, incorporating the items discussed and agreed upon. Shandrie seconded the motion. All in favor. Motion carried.

Mark made a motion to close the public hearing for Ordinance No. 458. Jackie seconded the motion.

Jackie made a motion to approve Ordinance No. 458. Shandrie seconded the motion. All in favor. Motion carried.

Roll Call – Ordinance No. 458:
All ayes, no nays.

Resolution No. 1093:
Resolution No. 1093, regarding a fund deficit for the budget, was presented to the Council.

Jackie made a motion to approve Resolution No. 1093. Shandrie seconded the motion. Motion carried.

Roll Call – Resolution No. 1093:

All ayes, no nays.

Resolution No. 1094 – Sewer Connection Fees:
The Council discussed Resolution No. 1094. The Clerk will contact other cities to determine what they are currently charging. Sam will also obtain the City's costs and provide that information to the Clerk. The Council discussed contacting other cities where residents are responsible for their own sewer lines to determine how those cities handle the fees.

Resolution No. 1094 was tabled until the next regular Council meeting to allow additional information to be gathered.

Public Comment:
LaLisa Thomason requested that the City mow the Sit-a-Little area.

Dusty Thomason asked whether utilities could be placed underground. The City ordinance currently does not allow underground utilities.

Fire/EMS Report:
Jackie reported 11 EMT calls and one fire call.

Street Report:
Shandrie reported that the chip sealing has been completed and everything looks good. The street sweeper will need to be used again to clean up loose gravel.

Cemetery Report:
Mark reported that five loads of dirt were placed at the cemetery. Sam reported that Monte is doing a great job at the cemetery and that the cemetery looks very good.

Maintenance Report:
Sam reported that Brandon completed several repairs on City equipment. The Ranger has a blown head gasket, and the City is waiting for parts to complete the repair.

Sam reported that the meter box is currently located too close to Roger Riggers' house and needs to be relocated closer to Albion Street within the right-of-way. Sam will replace the meter box and order the necessary materials.

The City needs to restock replacement materials. Ferguson provided a quote of approximately $3,800. The Council approved the purchase.

The Council discussed trees in the park that need to be addressed, including branches that are stuck in standing trees. Sam Parris was contacted to provide a quote for the work.

Approval of Bills:
Jackie made a motion to approve the bills. Mark seconded the motion. Motion carried.

Executive Session:
Jackie made a motion to enter into Executive Session. Shandrie seconded the motion. All in favor. Motion carried.

Jackie made a motion to close the Executive Session. Shandrie seconded the motion.

Employee Compensation:
Following discussion, the Council approved a 3.5% raise for all employees: JeAnn, Sam, Laysn, and Brandon.

Sam was also approved to receive an additional $1.00 per hour for the two tests he passed for licensing. Upon receiving the required licenses, Sam will receive an additional $0.50 per hour for each license obtained.

Adjournment:
Shandrie made a motion to adjourn the meeting. Jackie seconded the motion. Motion carried.

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Levi Bovey, Mayor

ATTEST:

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Laysn Berry, City Clerk