Record of Proceedings
October 6, 2026

Council Present: Mark Bovey, Shandrie Stigum, Dave Osburn

Council Absent: Jackie Robinson

Mayor: Levi Bovey

Employees Present: Laysn Berry, Clerk/Treasurer; Sam Christiansen, Maintenance Supervisor

Visitors Present: Rick Hiatt, Fire Chief; Ryan Rehder, Merrick.

Call to Order: Mayor Levi Bovey presided over the meeting and called the meeting to order.

Amendment to Agenda: A motion was made by M. Bovey, seconded by S. Stigum, to amend the agenda to add the Avista Franchise Agreement. Motion carried.

Approval of Previous Minutes: A motion was made by D. Osburn, seconded by S. Stigum, to approve the September 1, 2026, and September 15, 2026, City Council meeting minutes. Motion carried.

Merrick – Ryan Rehder
Ryan Rehder provided an update on the City's wastewater project. Merrick has been working with the Idaho Department of Environmental Quality (DEQ), and the City received approximately $546,000 in additional ARPA funding for the headworks project. Prospect Construction will be completing the work.

The screen for the headworks project is not expected to arrive until spring. Work that can be completed in the meantime includes electrical work, with the conduit already installed underground, yard lights, and a water line.

Ryan reported that there is currently no funding available from DEQ for the Facility Plan. USDA Rural Development provided more funding than originally requested. The City is also working on a Gem Grant with an RFQ process.

Ryan was asked about the chemicals used at the wastewater treatment plant. He stated that sodium hypochlorite and calcium thiosulfate are used.

Fire Department Report – Rick Hiatt
Fire Chief Rick Hiatt provided the following activity and department updates:

- Brush fire call – 1 call, with 3 firefighters responding.
- ATV fire – 5 firefighters responding.
- Residential call – 4 firefighters responding.
- Lift assist – no report provided.
- Total training hours: 425.
- Completed one fire inspection at Head Start.
- The new CTE building passed inspection.

- A cooperative agreement/Memorandum of Understanding with the Fire Chief was discussed as a potential need.
- A new Standard Operating Guideline (SOG) was created for firefighters during calls.
- City ordinances need to be reviewed and updated.
- The department has not yet received information regarding the AFG Grant application and is looking into other grant opportunities.
- The Fire Chiefs Association meeting was discussed. It was also noted that, although the department is volunteer, firefighters should be covered under ICRMP.
- Trunk-or-Treat is scheduled for October 31.
- The compressor belt went down and has been replaced.
- Exercise equipment donated previously is missing parts and is not considered to have much value. The department is looking into obtaining an all-in-one workout machine through a grant in cooperation with QRU.

Resolution No. 1094 – Sewer Connection Fee
Discussion was held regarding establishing a sewer connection fee.

A motion was made by M. Bovey, seconded by S. Stigum, to set the sewer connection fee at $2,000.

Roll Call Vote:
Mark – aye
Shandrie – aye
Dave – aye
Jackie – absent

Resolution No. 1094 was adopted.

Potential Ordinance – Open Container
Council discussed open container ordinance and whether the ordinance was something the City should pursue. Council Members agreed to take the ordinance home for further review and discussion. It was also suggested that the Lewis County Sheriff's Office review the ordinance.

A motion was made by S. Stigum, seconded by M. Bovey, to table open container ordinance. Motion carried.

Water Leak Adjustments
A motion was made by S. Stigum, seconded by D. Osburn, to forgive $100.00 of the water bill for Brad Lobdell. Motion carried.

A motion was made by S. Stigum, seconded by D. Osburn, to forgive $100.00 of the water bill for Daniel Bennett. Motion carried.

Avista Franchise Agreement
The Avista Franchise Agreement was presented for consideration.

A motion was made by S. Stigum, seconded by D. Osburn, to approve the Avista Franchise Agreement. Motion carried.

Medical Insurance
S. Stigum suggested contacting III-A to discuss other medical, dental, and vision insurance options, including the possibility of obtaining a group policy.

Council Reports
Shandrie Stigum – discussed the possibility of attending the Road Convention in the future and stated that she would like to attend the conference next year.
Dave Osburn – no new reports.
Mark Bovey – no new reports.

Clerk/Treasurer Report – Laysn Berry
The local quilters asked about installing an additional electrical outlet. Council discussed the request and determined that an additional outlet is not currently in the budget.

The quilters also reported that the bottom outlet on the west side of the building is not working. Council requested that Maintenance inspect and repair the outlet.

Maintenance Report – Sam Christiansen

Sam reported that the Ranger is working and maintenance has been completed on the City vehicles.
Brandon completed a maintenance report, which will be kept on file.
Sam reported several water leaks during the past month.
The VFD at the sewer lagoon is back up and running.

Approval of Bills: A motion was made by D. Osburn, seconded by S. Stigum, to approve the bills. Motion carried.
Adjournment: A motion was made by S. Stigum, seconded by D. Osburn, to adjourn the meeting. Motion carried.

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Levi Bovey, Mayor

ATTEST:

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Laysn Berry, City Clerk