

*Record of Proceedings*

March 4, 2025

The Council met at their regular meeting on March 4, 2025, at 7pm, at the Craigmont City Hall.

Mayor Arnzen presided

Council Members Present:

Levi Bovey

David Osburn

Kevin Brown

City Employees present: City Clerk, Laysn Berry, and Maintenance Bob Samsel. Visitors present; Cam Kellog, Kevin Goade, Ryan Reider with Merrick, Nathan Haight with J-U-B, Deborah Leffingwell.

A motion was made to open the meeting by Councilmember Osburn and seconded by Brown. Motion made to approve the minutes as presented by Osburn and seconded by Brown, all in favor M/C.

Ryan with Merrick spoke about the change order #3

Nate with JUB stated that there are no new updates on the airport project. Change order no.: 1 states to remove and replace the OTTA Seal with 3" of plant mix pavement. Adjust the ending limits of Add Alternative 2. Plant mix pavement will end at Station 28+50, with a 35-foot-long gravel transition starting at 28+50 and ending at 28+85. Removing items seeding, remove and reset sign, and removal of culvert. Councilmember Brown motioned to accept the change order, Councilmember Osburn seconded, all in favor M/C.

Nate with JUB discussed construction of the basketball/pickleball court and park pathways. Supplemental contract will be amended to include reinforced concrete slabs. Councilmember Levi motioned to amend the contract Councilmember Dave seconded, all in favor M/C.

Aaron Troyer is requesting a building permit to construct a duplex. Council looks over plot plans and states this is a good idea for the community. Kevin motioned to accept the building permit Levi seconded, all in favor M/C.

Assistant Maintenance position has been filled, Sam Christiansen will start on Monday, March 10, 2025. He came in to the City Hall and received his new hire paperwork, City Clerk states to Sam to bring the paperwork in on the day he starts.

Maintenance Bob Samsel asks the council if Nathan Haight and his wife could receive a WCPA ticket on the city's behalf along with Patti and John Watson, council agrees this is beneficial, as Nate and John have gone above and beyond for the city.

Maintenance Bob Samsel states that he brought the city's welder down to Oxarc a couple months ago because it was broken and still has not been fixed, possibly rent a welder until his is fixed. He also states that he has started grading a couple of roads.

Kevin – Cemetery will not dig ditches until the weather is nicer.

Dave has no new reports.

Levi states the roads look good for just coming out of winter.

Shandrie was absent but Maintenance Bob states that the training drill for the fire department at the school went pretty good, some minor adjustments would make it easier for the fire fighters just in case if there is a real emergency.

Motion made by Councilman Brown to pay the bills and adjourn meeting, seconded by Osburn, all in favor, M/C.

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Mayor, Jared Arzen

ATTEST:

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City Clerk, Laysn Berry