

Records of Proceedings

June 3, 2025

The Council met at their regular meeting on June 3, 2025, at 7pm, at the Craigmont City Hall.

Mayor Arnzen presided

Council Members Present:

Kevin Brown

Shandrie Stigum

Levi Bovey

David Osburn

City Employees present: City Clerk, Laysn Berry, and Maintenance Bob Samsel. Visitor present; Dodd Snodgrass with CEDA, Erle Striebeck, John Watson with J-U-B, Nathan Haight with J-U-B, Kevin Goade, Mark Bovey, Jason Davis with Lewis County Sheriffs Department, Sam Martin, Dusty and LaLisa Thomason, Tom and Dixie Myklebust.

A motion was made to open the meeting by Councilmember Osburn and seconded by Stigum. Motion made to approve the minutes as presented by Osburn and seconded by Bovey, all in favor M/C.

John Watson with J-U-B states that the bid opened for the park project, two bids came in high. Council moved to table the decision on awarding Contract Bid to the next meeting.

Nathan Haight with J-U-B states Change Order No.: 2 for the Division Ave Project, install a Catch Basin Type 1 (City of Lewiston Standard Drawing 6-8) at the inlet of the culvert crossing at Station 3+68.03 to the elevations. Grade the area surrounding the catch basin to drain to the inlet. Price of catch basin will be by the each under a new bid item. Includes furnishing and installing the structure, frame, grate, cover, appurtenances, pipe connections, excavation, bedding, foundation, backfill, compaction, grading the surrounding area, and all other items not itemized on the Bid Schedule. The cost of the catch basin will be \$5,000. Councilmember Stigum moved to approve the Change Order, Councilmember Bovey seconded, all in favor M/C.

Jason Davis with the Lewis County Sheriffs Department states that the dog training just got done, three dogs graduated, he states what Code 83 means, meaning sheriffs or deputy checking in to the City. He hands out a packet with some statistics, Code 83, 309 check-ins, 4 felony arrests, calls for service is 102, calls for service inside the impact zone is 61, in custody average is 3. He gives an update as to what has been happening at the Sheriffs Department, Kamiah Repeater has been moved to Dotty Ridge for better reception. Auto aid-redundant system. LCSO (with grants) is completing county wide Repeater Sites and communications Survey. LCSO is working with Highland School for SRO. He states they should know within the next two weeks if they have received this grant, MOUs are in place, SOPs are completed. There will be a yearly Active shooter/EVOC/Tac-med course taking place June 16-20th. An enhanced GIS is in progress with the State of Idaho. LCSO will finish updating the county fleet in October, all vehicles will be Durango's. He states that Deputy Blinn has added K9 Odette, Odette has

passed school and is certified, LCSO is discussing options to add fentanyl, Deputy Horton is currently working on FAA Drone school, LCSO is working on grants to obtain a drone, Sheriff Davis states that Horton is 45 percent done with the classes, LCSO obtained a new Yamaha 1000 4 seat Rmax Wolverine for rural patrols, S&R deployments, local city, EMS, and Fire use if needed, this equipment was done through the law loan program sponsored by Main St Motors in Lewiston, LCSO promoted former Corporal Morgan Saul to Seargent, and LCSO is going to start phasing in alternative command staff to attend City Council meetings and provide updates.

Erle Striebeck states his concerns on permits. He is concerned about siding and re-roofing and why the City charges for these types of permits, he states he doesn't really agree with some of the permits that the City enforces, he believes that if a resident is not adding on to their home or doing other construction, they shouldn't have to pay for a permit. He specifically doesn't agree if someone is re-roofing their home, with the same material, they shouldn't have to pay for a permit, also if they are replacing a window, and not placing a bigger one in, they shouldn't have to pay for a permit.

Sam Martin states to the Council if he can spit Lot 6 off of 611 Florence Ave, the current owner is Vivian Baxter, Council asks Sam if he has the right dimensions of 10,500 square feet, Sam states he does. Council approves of splitting Lot 6 off of 611 Florence Ave.

Maintenance Bob Samsel states he would like to put 150-foot hose reels at the Cemetery for Julia to utilize for watering instead of dragging the hoses around, Cemetery Committee will need to approve of this decision.

LaLisa states she would like the shrubs to be trimmed where the reader board is and where the book exchange is, Bob states he will get this done as soon as possible.

The Council looked over the 2024 Audit, all Councilmembers assured everything looked good, Councilmember Brown motioned to approve the 2024 Audit, Councilmember Stigum seconded, all in favor M/C.

Maintenance Bob gives his report on what has been happening in the City, he states he is ready to take his Water and Wastewater test, just waiting to hear back from the State Board of Education on when they will be doing testing at Lewis-Clark State College.

Clerk Laysn brings to the Councils attention of a possible Wastewater Licensure, they don't agree with the email that was sent to Clerk and would like to stay with Paul Sifford as the Charge Operator. Councilmember Bovey motions to allow Paul Sifford to be the Charge Operator, Councilmember Osburn seconded the motion, all in favor M/C.

Ordinance 455 was read to the Council Councilmember motions to approve Ordinance 455, Councilmember Osburn seconded the motion, all in favor M/C.

Councilmember Bovey gives his report and states they are hoping to mag chloride before June Picnic.

Councilmember Stigum has no new reports.

Fire Chief Bob Samsel states the Fire Department did a training on extrication, they utilized one car, Fire Department was going to do another training for extrication in June but has decided to do a rescue training for grain elevators instead due to an accident that happened in a local community.

Councilmember has no new reports but asks Maintenance Bob what the status is on getting new outlets for Vendors at June Picnic due to blown breakers at last year's June Picnic. Bob states he has talked to Crow Electric and they would do the work; they have been busy with the Primeland project.

Councilmember Brown has no new reports.

Maintenance Bob gives a report and states that Idaho Department of Lands has donated a 100-gallon tank for watering flowers, he has it set up in the back of the Ranger and it has been working really well, the flowers are looking good for being planted a couple of weeks ago.

Clerk Laysn gives a report, Brandon Vandever's special use permit is expired, she wants to know if the Council would like her to send a letter stating the special use permit has expired and no work has been done. Councilmember motions to send a letter to Brandon stating his special use permit is expired and would like to know what his plan is, Councilmember Osburn seconded the motion, all in favor M/C. Clerk Laysn also asks the Council what they would like to do for homes that are rented in town, all renters must place a 200 dollar deposit for utilities, 200 dollars does not cover two months of utility bills, Laysn suggests raising the rate to 300 dollars, this would cover at least three months of rent. Laysn has been working with Cassie and has fixed all discrepancies through the IRS, Cassie and Laysn found a discrepancy through Unemployment, Laysn asks Council if they would like her to pay the \$199.22 amount of search back months or years to find what payment was placed in the wrong period. Councilmember Osburn motions to pay \$199.22 to Unemployment, Councilmember Bovey seconds the motion, all in favor M/C.

Motion made by Councilmember Bovey to adjourn meeting and pay bills, seconded by Stigum, all in favor, M/C.

Jared Arnzen, Mayor

ATTEST:

Laysn Berry, City Clerk

5 June 2025