

Record of Proceedings

July 1, 2025

The Council met at their regular meeting on July 1, 2025, at 7pm, at the Craigmont City Hall.

Mayor Arnzen presided

Council Members Present:

Levi Bovey

Shandrie Stigum

Kevin Brown

City Employees present: City Clerk, Laysn Berry, and Maintenance Bob Samsel. Visitors present; Cam Kellogg, Mark & Leann Bovey, John Watson & Nathan Haight with J-U-B.

A motion was made to open the meeting by Councilmember Bovey and seconded by Councilmember Stigum. Motion made to approve the minutes as presented by Councilmember Bovey and seconded by Stigum, all in favor M/C.

Nathan Haight with J-U-B gave an update on the Division Avenue Reconstruction, LTGP project, Division is completed, the Certificate of Completion will need to be signed by Mayor Jared Arnzen. The final estimate will be coming in the next week or so. He also gives an update on the Airport project. The Council will need to award for asphalt; Poe Asphalt came in as the lower bidder. Councilmember Brown made a motion to award Poe Asphalt Councilmember Bovey seconded the motion.

Mark Bovey spoke on behalf of the Cemetery. He will be doing a little bit of work at the Cemetery, fixing a leaking faucet and possibly seeing if he can fix the other faucet that is not in use at this time. He asked the Council if it would be okay for him to have some dirt hauled out to the Cemetery to fill in some low spots and plant grass in August. Council discussed and gave Mark the okay to fix the leaking faucet, hang up some hose reels on the outside of the pump house and fill in some low spots with dirt.

Maintenance Bob gave an update on the sewer project, they are making progress, the electricians were there last week and will be there this week trying to get everything wired in. SARF-1 has holes in it, which is causing it to still leak, they may have to dig some of the gravel out and try again.

Motion made to approve the Lewis County Sheriff's contract for FY26 made by S. Stigum and seconded by L. Bovey, all in favor M/C.

City Clerk Report – The Council previously discussed maybe switching Insurance companies from Regence to III-A Insurance, Council suggested that the City Clerk email someone about what the next steps are. City Clerk has been in contact with Jayden from TextMyGov and was wondering if the Council would be interested in doing this, Council said they don't believe this is something the City needs as of right now. Clerk will email Jayden and let him know that the Council has decided to pass on this opportunity right now. The Audit has been sent to the Federal Audit Clearinghouse, Presnell Gage and has reviewed and signed off as well. Should be receiving 10 hard copies of the Audit within the next couple of days. Clerk and Assistant Clerk have been working on the Budget, they will be working on it for the next couple of weeks, Clerk suggests that Council may have to have a Special Meeting to go over the Budget before the Budget Hearing. Clerk asked the Council if she could leave at 12:30 on July 23rd for a retirement party, Council agreed that she is able to leave at 12:30. Clerk was in charge of June Picnic vendors, everything went really well and none of the Vendors had any complaints.

Levi gave a report and said that the County will begin putting magchloride on gravel alleys and roads.

Shandrie gave a report for the Fire Department, there will be no trainings until September.

Kevin has no new reports.

Maintenance Bob states that while he is gone, Sam and Aaron will be doing some maintenance on the City Hall building and giving it a little revamp, Mark Bovey said he would be willing to help with some of the projects and to direct Sam and Aaron on how to fix some of the issues on the building.

Motion made by Councilmember Brown to pay the bills and adjourn meeting, seconded by Councilmember Bovey, all in favor, M/C.

Jared Arnzen, Mayor

ATTEST:

Laysn Berry, City Clerk