

*Record of Proceedings*

August 28, 2025

The Council met at a special meeting on August 28, 2025, at 4:30 pm, at the Craigmont City Hall.

Council Members Present:

Levi Bovey Pro Tem President

Shandrie Stigum

David Osburn

Kevin Brown

City Employees present: City Clerk, Laysn Berry.

A motion was made to open the meeting by Councilmember Osburn and seconded by Stigum.

The Council discussed who will be the Charge Operator and Back Up Operator for Water and Wastewater. After discussion, a motion was made by Councilmember Osburn and seconded by Stigum for Paul Sifford to be the Charge Operator, Back Up Operator will be provided by Paul Sifford.

Council discussed where the Maintenance Supervisor job opening should be posted, Councilmembers decided that City of Craigmont Facebook page, City of Craigmont website, the Lewis County Herald, Cottonwood Chronicle, Idaho County Free Press, and the Clearwater Progress.

Motion made by Councilmember Stigum to have former Mayor, Jared Arnzen, removed from the Cottonwood Community Federal Credit Union account, he no longer holds any financial authority on behalf of the City.

Motion made by Councilmember Stigum to adjourn the meeting, seconded by Osburn, all in favor, M/C.

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Pro-Tem President, Levi Bovey

ATTEST:

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City Clerk, Laysn Berry