

Record of Proceedings

April 7, 2026

The Council met at their regular meeting on April 7, 2026 at 7PM, at the Craigmont City Hall.

Mayor Bovey presided

Council Members Present:

Mark Bovey

David Osburn

Jackie Robinson

Shandrie Stigum arrived at 7:20 PM

City Employees Present: City Clerk, Laysn Berry and Maintenance Sam Christiansen. Visitors present; Mark Lovell, Nathan Haight w/ JUB, Heath & Amanda Fuller, Patti Torres, Kimberly Baldwin, Aaron Troyer & wife.

Motion made to call the meeting to order by Councilmember M. Bovey and seconded by Councilmember D. Osburn, all in favor, M/C.

Motion made by Councilmember D. Osburn to open the public hearing for 4-H and FFA animals and seconded by Councilmember J. Robinson, all in favor, M/C.

Motion made by Councilmember M. Bovey to approve the March 3, 2026 minutes seconded by Councilmember J. Robinson, all in favor, M/C.

Mayor Bovey welcomed Mark Lovell to speak about his issue with his water pipe under his house, Mark Lovell wrote a letter to the Council asking for forgiveness on his April water bill due to the leak that happened on March 30, 2026. Council agreed to forgive some of the water leak that will show up on his bill. Mark also complained about the chickens that are loose around his property, he is tired of the chicken feces all over his property, Council asked City Clerk to send letters to people with chickens. Mark Lovell also would like a letter sent to the property owner abutting his property, there is insulation and debris that were blown into his yard during the last wind storm and feels that the property is a nuisance. Council asked City Clerk to send a letter to the property owner to clean up the debris.

Aaron Troyer was welcomed by Mayor Bovey, Aaron would like to split his parcel at the post yard, the property east of the mill and turn it into a residential site, Aaron is thinking that the approach will to the property will be on 4th Avenue, Aaron would like this parcel to be rezoned to R-2. Council asked City Clerk to contact City Attorney to make sure this would not be considered spot zoning and what the process is.

Patti Torres was welcomed by Mayor Bovey, Patti would like to rent out 19 W Main St. to her friend, her friend will be doing a coffee and ice cream shop in the front portion of the building, an event center in the back of the building, and utilizing the apartment as an Air BnB. Council asked City Clerk to contact City Attorney about the process of getting a special use permit. The Building Inspector and Fire Chief will need to look at the apartment before the process starts to make sure everything is up to code. There will be 4 people in the apartment as a maximum.

Heath Fuller was welcomed by Mayor Bovey, Heath was in attendance for the Public Hearing. Heath asked the Council why he has to fill out paperwork every year instead of getting approval from Council.

Nathan with J-U-B was welcomed by Mayor Bovey, Nathan announced that the City of Craigmont received the TAP grant for the sidewalk project, City Clerk should be receiving an email shortly on the details. Nathan discussed the airport project and the next steps, a contract amendment is needed to utilize the leftover grant money for seal coating, lighting, and signs in the next couple of years.

Motion made by Councilmember J. Robinson to amend the existing grant money seconded by Councilmember M. Bovey, all in favor, M/C.

Motion made by Councilmember D. Osburn to have Mayor Bovey sign the Closeout Certification seconded by Councilmember J. Robinson, all in favor, M/C.

Council reports:

Councilmember J. Robinson – there has been 1 Fire call this month, vehicle fire on Highway 95, 5 responded to station 3 to scene. 1 community outreach; station tour and age level fire education for LCECP students. Fire training; 570 combined hours of fire training this first quarter, an average of 63 plus hours per active member. Firefighter 1 class; 13 Firefighters tested at the end of the class out of 18 between Craigmont and neighboring departments, all 13 passed, Craigmont now has 6 members that have Firefighter 1 certificates. Department officers will be getting together to create a budget to submit for FY 2027. Owyhee Hotel/apartment remodel; alarm plans will be submitted to Chief Hiatt for review and the sprinkler system company has contacted Chief Hiatt as well. Inspections will be done by the Chief as the project makes its benchmarks. New batteries were purchased for Engine 4. Fire Station software has been set up; however, the payment needs to be made as soon as possible. The fire department's access to this valuable resources has been suspended as of April 3, 2026 until the payment is made. The renewal cost will be \$500 annually.

Councilmember S. Stigum – no new reports

Mayor L. Bovey – discussed possibly getting a generator for the fire station during a power outage. Councilmember J. Robinson will talk to Fire Chief Rick Hiatt about grants that are out there for this type of equipment. Mayor Bovey also mentioned having an electrician take a look at the building to see how big of a generator would be needed.

Councilmember D. Osburn – no new reports

Councilmember M. Bovey – no new reports

Motion was made to close the public hearing for 4-H and FFA animals made by Councilmember J. Robinson and seconded by Councilmember D. Osburn at 8:20 PM, all in favor, M/C.

Motion made by Councilmember S. Stigum to preapprove 4-H and FFA animal permits seconded by Councilmember M. Bovey, all in favor, M/C.

Maintenance report:

Maintenance Supervisor Sam told Council that there will be dirt coming from Nezperce, he picked up one load in the dump truck but the City of Nezperce Maintenance Supervisor said it is too wet still to get any more dirt, Sam will get more dirt once it dries up. Sam and assistant maintenance Brandon put up the school zone signs. Sam also stated that there are two meter boxes that were hit by private individuals, meter boxes are quite expensive but he is looking into cheaper options. Aquadrone will be here in May to clean the water tank. Prospect will be back in June to finish up the sewer project. Sam also mentioned that the gravel pile is getting low, Council suggested talking to the City of Nezperce to get more gravel.

City Clerk report:

Clerk received a text from Aaron Kinzer and he is interested in the summer help position, Council would like Aaron to apply for the position again and go through the hiring process. Clerk will contact Aaron about applying.

Clerk announced that the Nitrate testing event will be held at City Hall on April 21st from 12 PM to 6 PM. IRWA, Public Health, and DEQ will be there to provide information. All patrons are welcome to the event. This is for compliance with our Source Water Protection Plan.

Mid State Fire Protection would like to do the fire extinguishers for the City. The City uses Fire Bear right now, Council would like Clerk to get a quote from Fire Bear as well.

Clerk reported that City Attorney sent a letter to Christi Chase on Thursday, March 12, 2026.

Clerk will be attending the AIC (Association of Idaho Cities) conference on April 15th in Moscow from 9 AM to 3 PM. Clerk will have Assistant Clerk work that day so the office will be open.

Clerk will be attending the CEDA Annual Meeting on April 30th from 5 PM to 7:30 PM in Orofino.

Clerk reported that the crop lease expires this year, in the past Clerks didn't start advertising until September. Clerks suggestion is advertise sealed bids at the end of June and beginning of July, have the bidders turn them in by end of July and open the bids at the August meeting.

Clerk reported that dog licenses were due at the end of March for regular pricing. Council advises Clerk to send letters to whoever hasn't licensed their dogs for 2026.

Clerk reported that she has talked to Dodd with CEDA about the basketball and pickleball court, CEDA would like pictures of the court when the striping is done, Dodd also mentioned having some kids playing basketball and pickleball. Clerk provided a parent release form for photography, Clerk will send to Highland School District.

Clerk and Mayor met with City's Attorney and Avista's Attorney to go over the Franchise agreement, there are still a couple of areas in the agreement that the Avista attorney and City attorney do not agree on. Mike Tatko with Avista is hoping to get this done within the next few weeks.

Clerk and Mayor went to the Area of Impact meeting on April 1, 2026 at the County, the Area of Impact did not pass. Council discussed shrinking the Area of Impact.

Motion was made by Councilmember D. Osburn to approve a temporary occupancy permit for Idaho Department of Lands seasonal employee to stay in a camper at the Idaho Department of Lands trailers at the airport seconded by Councilmember S. Stigum, all in favor, M/C.

Motion made by Councilmember J. Robinson to approve a catering permit for Woodys seconded by Councilmember S. Stigum, all in favor, M/C.

Motion made by Councilmember D. Osburn to approve the bills seconded by Councilmember M. Bovey, all in favor, M/C.

Motion made by Councilmember S. Stigum to adjourn the meeting at 9:15 PM seconded by Councilmember J. Robinson, all in favor, M/C.

Mayor, Levi Bovey

ATTEST:

City Clerk, Laysn Berry