

Record of Proceedings

April 2, 2024

The Council met at their regular meeting on April 2, 2024 at city hall.

Mayor Arnzen presided

Council Members Present:

Mark Bovey

Shandrie Stigum

David Osburn

Absent:

Levi Bovey

City Employees present: City Clerk, Jackie Robinson and Maintenance Bob Samsel. Visitors present; Derek Probst with Merrick, John Watson with J-U-B, Stephanie Meek, Jason Smith with Presnell Gage, Tana Kellogg from Highland School District. and Jim Riggers with WRFD.

Motion was made to open the meeting made by Councilmember M. Bovey and seconded by D. Osburn. Motion made to approve the minutes as presented by M. Bovey and seconded by D. Osburn, all in favor M/C.

WRFD is here to discuss their contract. The city has paid off the fire house and they would like their contract decreased as their payment was to help offset what the city has to pay. Currently WRFD pays \$1,000 per month. The council has discussed this and came back at \$500.00, WRFD would like to continue to negotiate this contract. Agreement made that WRFD will stock their 3 trucks with the appropriate gear needed and reimburse the city for any parts and maintenance done by the city. WRFD is agreeable to this with a monthly lease payment of \$350. Motion made by councilmember Stigum and seconded by M. Bovey. All in favor M/C.

Stephanie Meek is here to ask council for permission to do some taxidermy out of her house. Stephanie states that nothing will be displayed outside and her shop doors open outward to create a "tunnel" that she can back into. She states that with her current set up, the neighbors would not be exposed to anything unsightly. Motion made by Councilmember Stigum and seconded by M. Bovey. All in favor, M/C.

Jason Smith with Presnell Gage presents the FY 2023 audit. Jason answers any questions from mayor and council. Jason suggests possibly shifting more from streets to general funds with property taxes. Jason also mentions that water, while in the positive, is still low, could possibly lower property taxes and raise water rate. These would be options for the next budget. City clerk presents proposed transfers within the LGIP accounts to make accounts match cash on hand from the 2023 audit. Motion made by Councilmember M. Bovey to approve the transfers seconded by D. Osburn, all in favor M/C.

Derek Probst with Merrick is here to give an update on the sewer project. Preconstruction meeting was done last week. Anticipate activity beginning the end of April or first of May.

Boyer Field – Still need actual acres injected.

John Watson with JUB discussed the TAP preconstruction meeting was yesterday, project start date is April 15th. The school is wanting to pave their parking lot and extend the sidewalk. The school has not been able to get anyone to bid it because the project is so small. John will get a hold of Knife River and get them in contact with the school to see if they could do the schools project why they are here.

JUB discusses CPS project, we are waiting on a quote from Knife River.

JUB moves to the LRHIP and LTGP project. Project plans and bid documents will be available soon.

JUB then discusses the Airport project. Draft repackaging plans and estimate are prepared and are under internal review. Will be bid with LTGP.

JUB discusses the Cares Grant Park project contract. Landscape Architect reviewing the site this week, property will be surveyed. Construction is planned for 2025 to allow time for fundraising and coordination.

Ordinance 443 amended budget

Councilmember

M. Bovey aye

Stigum aye

Osburn aye

All in favor M/C amended budget will be adopted after publication with suspension of the three-reading rule.

Ordinance 444 updated state statues, motion made by councilmember M. Bovey and seconded by D. Osborn, all in favor M/C with the suspension of the three-reading rule.

Clerk Report – Legion Hall is to receive an annual bill for W/S/G. With two new city clerks, unsure how to bill. Proposed payment of a flat rate of \$200 a year. This will be presented to the Legion Hall. Fence and Weed Ordinance will be on the next month's agenda.

CJ Air has not signed their new airport lease yet, nor have we received their payment. Both were due April 1, 2024. Bob will attempt to contact them and they will be grounded until we receive both payment and lease agreement.

Maintenance Bob Samsel - Discusses dogs and underground or wireless fence. Bob also is requesting a computer or laptop upgrade. Council is agreeable.

Councilmember Stigum has no new fire report. Would like to know the ordinance on rabbits, chickens, cats and the nuisance ordinance. There is a lot of stray cats. Clerk will work on drafting a cat ordinance as well as a 4-H animal ordinance.

Councilmember Osburn has no report on public utilities.

Councilmember M. Bovey will work on getting the land for the Cares grant surveyed.

Motion to pay the bills and adjourn the meeting made by Councilmember M. Bovey and seconded by Osburn, all in favor, M/C.

Jared Arnzen, Mayor

ATTEST:

Jackie Robinson, City Clerk